

Vancouver Church of Christ

Audio/Visual Usage Form

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Name*

Email*

Name of Event*

Date of Event*

Time of Event* (include set up and tear down)

How many microphones will you need? _____

What audio needs do you have?

Please check all that apply.

- ☐ Speaker/Lecturer
- ☐ Pre and post event music
- ☐ Music during event
- ☐ Live music (Singer/s or band)

What video needs do you have?

Please check all that apply.

- ☐ PowerPoint presentation
- ☐ ProPresenter presentation
- ☐ Video
- ☐ Web based video
- ☐ Movie

Additional Information

Please list any additional details regarding your A/V needs that were not addressed in the form above.

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Additional Needs

Please list any additional A/V needs that were not addressed in the form above.

Please be aware that our A/V system has some very specific requirements, and prior to your event you will need to talk to the person in charge of media to arrange the details of your A/V usage.

*Signature

*Date

If you agree to the terms of usage of the Audio/Visual systems at Vanchurch, please sign and date here.